



Employment Equity REPORTING PROCEDURES, 2015-16

For purposes of monitoring employment equity plans in 2015-16, the Saskatchewan Human Rights Commission (SHRC) asks employment equity sponsors to provide the following information.

1. Workforce data (statistical tables attached); and
2. A one page description of an equity initiative that was notably successful within the past reporting year.

These two components constitute the partner's monitoring report. Please refer to the chart below with detail as to when your report should be submitted.

Fiscal Year End Date	Report Due to SHRC
Calendar Year (December 31)	April 30
Fiscal Year (March 31)	April 30
Academic Year (June 30)	Sept 30

The Commission will continue the approval of equity plans so long as partner provides a report in the required format and within required timelines, otherwise approval will lapse. Extensions may be provided upon request. Please submit reports by email. For the statistical report, please complete the two tables enclosed (*Appendix A*). **Please provide the exact format requested.**

If you have any questions, please contact Brenda Rorke, Manager Human Resources at (306) 933-8285. E-mail reports to brenda.rorke@gov.sk.ca

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Below are the SHRC's long-term goals for a representative workforce 2015 - 2016.

SHRC - 2015 Goals for Representative Workforce*

Equity Group	2015 Goal
Aboriginal People	
Provincial	14%
Prince Albert & Northern Administration District	35%
Members of a Visible Minority Group	
Provincial	6.6%
Regina or Saskatoon	11%
Persons with Disabilities	12.4%
Women in Underrepresented Occupations	46%

*2011 Statistics Canada Census – Analysis by SK Trends Monitor