



# BECOMING AN EMPLOYMENT EQUITY PARTNER



**STEP  
1**

## **APPLICATION**

The first step in becoming an SHRC Employment Equity Partner email [shrc@gov.sk.ca](mailto:shrc@gov.sk.ca). Please address the email to an "Equity Advisor". The Equity Advisor will answer any questions and help guide you through the process.

**STEP  
2**

## **EQUITY POLICY**

Review the Commission's Policy on Equity Programs, which can be found online at <https://saskatchewanhumanrights.ca/education-resources/equity-programs/employment-equity-program-policy/>.

**STEP  
3**

## **EQUITY PLAN + EPA**

After you have reviewed the Policy on Equity Programs, you must submit a proposed Employment Equity Plan as well as a request to enter an Equity Partnership Agreement with the Commission.

**STEP  
4**

## **REVIEW**

Once the Commission has received your proposed Employment Equity Plan and your request for an EPA, it will review the application. The review process will take approximately one or two weeks. After the application has been reviewed and compliance is confirmed, the Commission will send an official Equity Partnership Agreement.

**STEP  
5**

## **SIGN EPA**

After receiving the official EPA, please sign it, provide a company logo, and return both to the Commission. The Commission will confirm that the EPA is properly executed, then sign off on it. An organization is considered to have Commission approval for an equity plan once the EPA is signed by both the Commission and the partner.